

Catalyst Computer Systems

Business Management Software



About Us

Catalyst can provide you with a very simple and cost-effective solution to run your business. Incorporating many new ideas and solutions - we take business management to new levels.

Catalyst Computer Systems was formed in 1989 and now runs with more than 20 full-time staff. We can provide you with a full computer and business management system, allowing you to take control of your business. With over 20 years of experience and a dedicated staff and software house, Catalyst can give you everything you need.

Catalyst not only supplies our specialist 'Platinum' software but also hardware, networking, third party software, installation and training - not forgetting an ongoing support service that is second to none.

The system is fully modular; meaning you only buy what you need. It will allow you to incorporate all of your business necessities into one, easy to use, package.

All of our modules feature report generators that enable the creation of reports to your own requirements, full on-screen help, configurable document formats, and custom menus, together with a host of other advanced features. Your company's image will be greatly enhanced with crisp clear external documentation configured to your exact requirements, and if you wish, printed onto purpose designed paperwork.



Granite House - Our company headquarters



After using Catalyst's system for many years, we couldn't recommend it highly enough. Especially after using a few

of the other systems out there, Catalyst's is a great piece of kit, very sophisticated, not overly complicated, and always being improved.

Jason Jones - The KTM Centre

The Accounts Module

The accounts module is a conventional, double entry book keeping system, which can be integrated with all other modules. This product competes successfully with the mainstream accounting packages nation wide as a stand-alone accounting package in it's own right.

In common with most other accounting systems, this module has three major parts:

The Sales Ledger

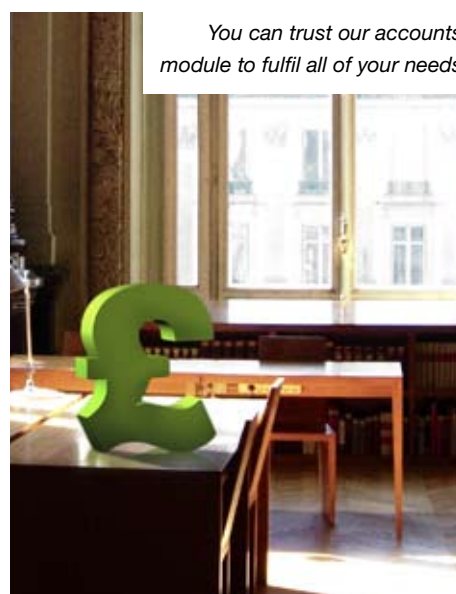
The Sales Ledger controls all of the financial aspects of customer accounts. Tasks that are time consuming and open to error when done manually, such as debt analysis and statement production, are performed in a fraction of the time.

The Purchase Ledger

The Purchase Ledger allows you to keep track of all your dealings with suppliers. It allows you to enter data in a very easy way, making it far easier to keep track of your purchases.

The Nominal Ledger

The Nominal Ledger is the heart of this module, bringing together all the information needed to produce the reporting expected by accountants and the VAT authorities. "Profit & Loss", "Trial Balance" and "Balance sheet" are all simply catered for and the whole module is fully audit trailed.



You can trust our accounts module to fulfil all of your needs

Key Points:

- Fully Audit trailed.
- Produces reporting expected by accountants and the VAT authorities.
- Easy to use yet comprehensive report generators.
- Limited only by the disc capacity.

The Shop Sales Module

The Shop Sales module allows you to keep details of your products such as stock levels, locations, prices, and suppliers.

All the many details of your products are held such as stock levels, locations, prices, and suppliers. This is one of our most powerful modules and has many features that can be fine tuned allowing it to be tailored to your exact requirements.

The Shop Sales module has a built in invoicing system that can produce quotations, pro-formas and invoices on demand. We can equip the Shop Sales module with regularly updated manufacturer and third party price files.

A full history of every stock movement is kept for reporting. Powerful text searches, links to third party software, such as manufacturer's EPC systems and bar coding enable stock codes to be rapidly identified.

Credit card authorisation, bar-code reading/writing and receipt printing are standard features.

It is widely recognised as one of the most comprehensive Shop Sales packages available.

Order Processing:

The order processing module directly replaces the manual special order book as well as keeping track of all outstanding orders from suppliers. It has many features, including the ability to print a customer's name or a bar code automatically onto a label when goods arrive. This makes it an invaluable add on to stock control.

*Screen shots of this module:
Appendix C, Page 13.*



Keep track of all your parts and accessories

Key Points:

- Barcode integration.
- Full history of stock movement.
- Powerful text search.
- Built in till reporting, credit card authorisation and receipt printing as standard features.
- Pictures of stock can be held and used on your website.
- Track your customers orders.
- Order Confirmations.
- Picking Lists and Delivery Notes.
- Links to many electronic ordering systems.

The Sales Prospecting Module

This module is a purpose-designed package used for managing sales prospecting activities. It is a sales aid that can be used either stand-alone or can be integrated with any of the other modules, including, the Vehicle Sales, Shop Sales or Accounts modules.

The module allows you to maintain your prospects in an easy and highly effective manner. The system allows you to enter vital information, including, company name, address, telephone and fax numbers, contact name, extra notes and interest categories.

As with most of our modules there is a built in search and report function; making it easier to find the information you need. This module will also allow you to enter information each time you make contact with a prospect; making it easy to keep your prospect records up to date.

The module will allow you to display all contacts that need to be contacted in an attractive, colour-coded list. You can then view the full prospect of each due contact and find out the last details from the last time you got in touch, company names and contact information.

Each prospect can be referenced to an interest category. This will allow you to generate reports for specific categories, print letters and labels for specific categories, and many more options are available to you.

The module will give you the opportunity to create mail shots for prospective clients. It can easily generate specific lists of prospects; making it far easier to send out information to them. It also has full quotation facilities that allow you to print and store issued quotations. The quote can then be viewed, reprinted or edited at a later date.

The module also offers finance maintenance. This is primarily for companies that offer leasing as an option when a purchase is made.

*Screen shots of this module:
Appendix D, Page 14.*

*It is now far easier to connect
with potential customers*



Key Points:

- Easily maintain your prospects.
- View comprehensive 'contacts due' list, showing who you need to contact and when.
- Add interest categories to prospects, making it easier to search and generate category specific reports.
- Print labels and letters to individuals, group categories or everyone, easily from within the module.
- Easily produce quotes and 'last contact' dates.
- Easy to maintain vital information.

The Personnel Planning Module

The Personnel Planning module is a purpose written diary and reminder system designed to work in an office environment where communication may be a problem. Unlike a conventional diary, this software will allow the simultaneous viewing of any number of individual diaries for people or resources without having to leave your desk.

The major problem with conventional diaries is that they tend to be spread throughout different offices; it is thus difficult and time consuming to find and use them. This software is a complete solution and makes all diaries instantly available from any terminal. Most people, Catalyst included, previously used pieces of paper and “post it” notes to communicate messages about

the office; these have a habit of wandering. The reminder system is designed to make sure that messages never go missing and you never forget to return a call. In common with the other modules, this package may either be used in a stand-alone capacity or form part of an integrated suite of software.



Key Points:

- Create, view, edit and delete tasks for employees and departments.
- Easily search and filter tasks.
- Create diary entries for employees and departments.
- Easy to use reporting system.

The Payroll Module

The Payroll module is a fully featured professional payroll package designed to allow the user to simply calculate national insurance, tax, pensions and all the other details of payroll, in minutes and with very little effort.

The Payroll package is intended to handle all aspects of the calculation of income tax, national insurance, statutory sickness pay, statutory maternity pay, and pension contributions.

The input of gross pay information is as simple as possible. It works on the basis that either the gross pay for the period is known, or can simply be calculated from the number of hours worked.

Tasks that are time consuming by hand such as the calculation of tax may be achieved using this software in a tiny fraction of the time that would be taken conventionally, by hand.

Full documentation as required by HM Revenue and Customs and other interested parties is printed, as are pay slips, bank giro credits etc.

Input for each pay period is as simple as it can be, with information for all employees accessed from a single input screen. Input of the payroll information is thus extremely fast.

Calculation of deductions is immediate and all reporting is pre configured and may be done by the press of a single key.

The payroll operates on a transactional basis with full storage of history for each employee for the entire payroll year, ensuring that auditing the payroll is extremely simple.

Make your calculations easy with our Payroll Module



Key Points:

- Electronic uploading of end of year data processing
- The Payroll package is designed to handle all aspects from income tax to maternity pay.
- Time Saving.
- Provides full documentation as required by HM Revenue and Customs and other interested parties.

Report Generation

Most Platinum modules have report generators built in giving you full freedom and flexibility. They are designed to allow you to generate reports on anything you may need, and they are very simple to use.

Sometimes you will need to get at your data in different ways; whether it is to see your fastest selling products, the accounts with the highest turnover or maybe to use the data in third party software or on a website - this is where the Report Generator Module comes in. It consists of support options for other Modules and of various reporting and configuration outlines.

This module is included free of charge and will be supplied when any other Catalyst Software module is installed.

There are many standard reports built into the system. When you need a more specific report you will find that each main module has a report generator.

Our report generators are totally flexible and you can design your own report in minutes. Generally speaking, if data is on file you can access it and present it on screen, in a file or direct to the printer, in almost any way that you wish. Although the report generators are designed to be employed by the end user we also provide a report writing service that is both quick and economical.



Key Points:

- Any information stored on the system can be used to generate reports.
- Generate reports from any other Platinum module.
- Custom menus.
- Styled to your company's image.

Multi-Site and Multi-User

Access your Platinum system from anywhere with a broadband internet connection and keep all your data from multiple sites on the same Platinum network.

Our software is designed to not only run multi-user but also multi-site. We can run a single integrated computer system for a business with any number of branches.

By using a combination of conventional PC hardware and state of the art software we can provide very fast operation using a Virtual Private Network (VPN) on the Internet via broadband connection. Centralising all your business information makes reporting and problem solving easy.

Up to the minute access to stock information for other branches is always available to all branches. Data security is greatly enhanced with centralised back ups.

Operate your company from anywhere with our multi-site compatibility



Key Points:

- Connects to the system safely and securely.
- Can be accessed anywhere with an internet connection and a copy of the system.
- You only pay for one copy of the system, making software for multiple sites more cost effective

Catalyst FindIt

FindIt is a great place to list your available vehicles online. The Items listed can be updated automatically, direct from your stock control system. It is entirely free to use for at least a year, there are no catches, we simply unite those who want, with those who have.

Find it allows you to upload your vehicle stock directly to the internet. You can style your FindIt page to correspond with your own website to keep your online presence consistent.



The internet has made a huge impact on getting your company noticed, and with over 1,000 visitors a day; FindIt can do just that for you.

FindIt currently has over 14,000 vehicles on sale all over the UK. It is a great opportunity to bring in more sales.

FindIt receives over 8,500 references from Google a month which draws in around 150 enquiries a day.

Just imagine what these sort of sales could do for you, and at no extra cost for at least a year - what have you got to lose?

Unveil your vehicles to the world with our specialist FindIt site.



Key Points:

- Automatic uploads from the Vehicle Sales Module.
- Generates leads from all over the world.
- Customised FindIt page, which can then be directly linked to from your own website.
- Free to use for at least a year.

The Service

At Catalyst, we're proud to provide a complete service. From initial order through to installation, then training and support, we are with you every step of the way.

Engineering

We will happily specify the hardware that is required and can even build and install it for you. We have our own purpose-designed range of computers, which are built and tested by our in-house engineers. These machines are extremely powerful, robust, and inexpensive. We will also build computers to your own specification and give free technical advice to ensure that an appropriate machine is developed.

Installation

A complete installation and configuration service is offered with everything we sell. It may be simple telephone support to setup a printer or it may be several days on site setting up a complex network and configuring software.

Training

With each system we recommend a period of training. The amount of training that we suggest will be influenced by the type of business that you are running and the overall size of the system. Simple operational training is often carried out whilst the system is being installed and formal training sessions can be taken in your own premises or at Catalyst's Mountsorrel base.

Support

We are always on hand when you need help, by phone, online or you can pop in and see us in person. We have an online forum where many frequently asked questions are answered and updates to your system can be easily downloaded. Our support staff are always happy to visit you for additional training or configuration.



Our Team of hardware staff is always on hand to help

Telephone:

0116 230 1500



Website:

www.catalyst-uk-support.com



E-mail:

support@catalyst-uk.com



Summary

Catalyst can help you gain full control of your business - all with one, easy to use, computer system.

Essentially, your business will break down into a number of areas. Each business places a different emphasis on these areas, and all vary in size. Because each business is different, every system we sell is configured differently to suit individual needs. We find it essential to discuss each customer's requirements in detail and wherever possible make a site visit before recommending a solution.

We offer systems for every budget and every size of company. We are always happy to visit you to discuss your exact requirements and prepare a plan of action with detailed budgets. There are various ways that you can

pay for your system, most companies opt for a simple leasing arrangement over three or five years. For those companies where cash flow is critical, or who are not sure about a long term commitment then we can offer a simple rental agreement on the software component of the system. Pre sales consultations and demonstrations are provided in person and are entirely free and without obligation.

Our aim is always to provide the very best service and products available backed up by the very best in after sales service.

We hope to hear from you very soon



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0116 230 1500



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Appendix C

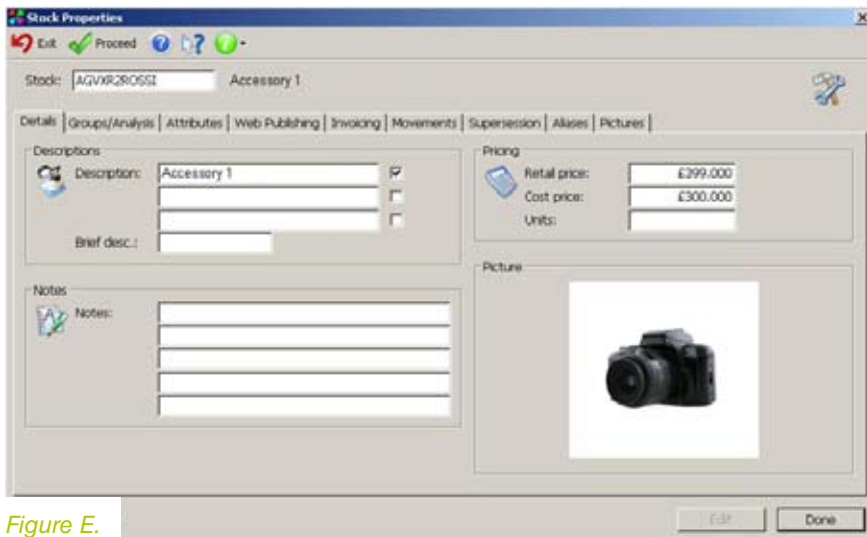


Figure E.

Shop Sales Module - Screen Shots

Figure E - This screen shot shows an item entry within the Shop Sales module. You can enter all the information necessary and, much like the Vehicle Sales module, this can automatically be added to your personal web space.

Images are easily uploaded by clicking the pictures tab.

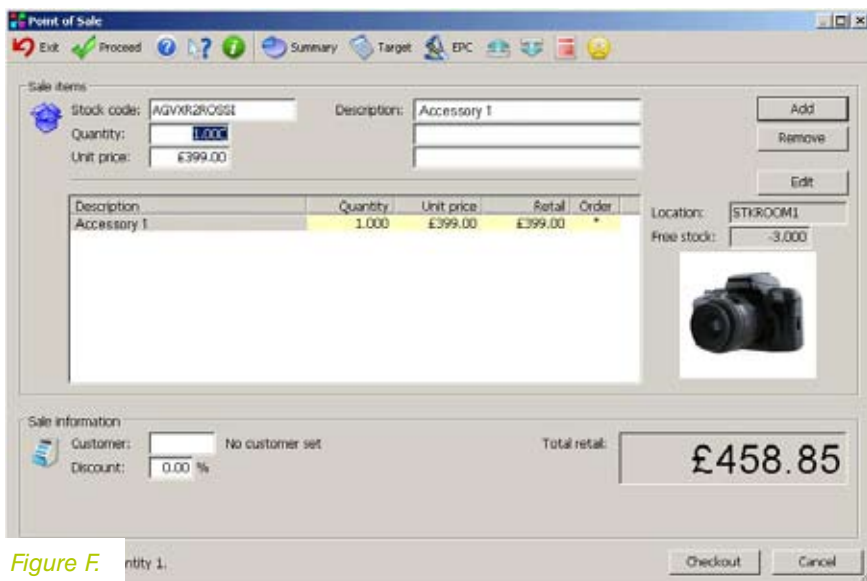


Figure F.

Figure F - This screen shot shows the Point of Sale screen. As you can see it automatically adds VAT to the stock price. It is very easy to carry out a transaction with this module and allows you to monitor your stock levels.

Appendix D

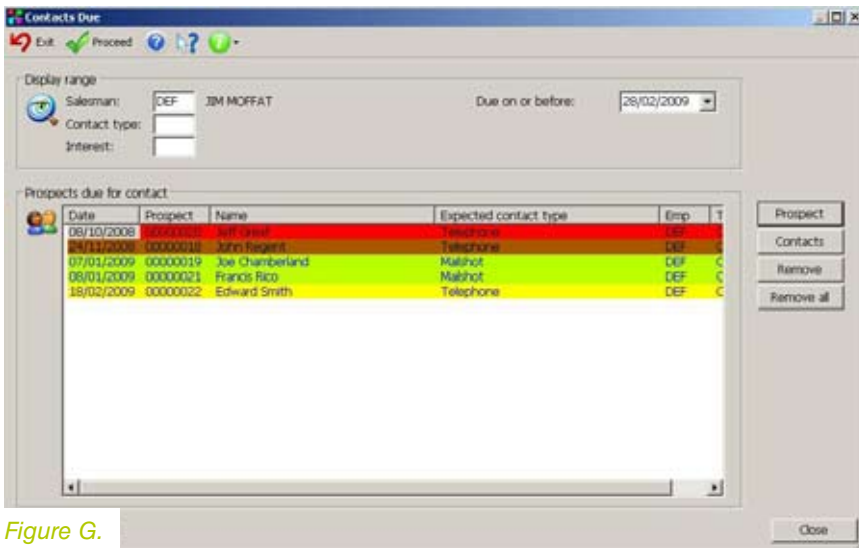


Figure G.

Sales Prospecting Module - Screen Shots

Figure G - This screen shot shows the 'Contacts Due' part of the Sales Prospecting module. It is colour coded to allow you to see the urgency of the contact needed, ranging through yellow, green, brown and finally, red.

From this screen you can view the prospect's information and see the last contact points, company information and what future contact needs to be made.

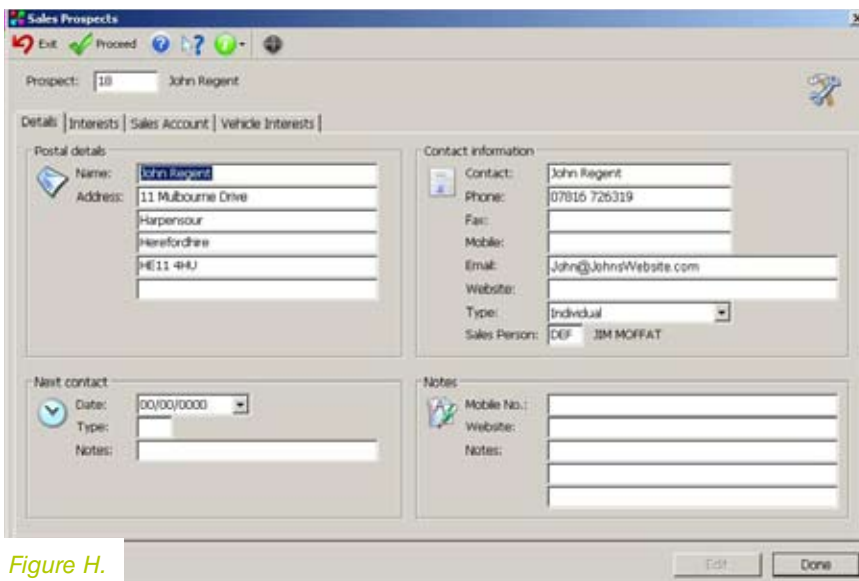


Figure H.

Figure H - This screen shot shows an open prospect. It allows you to enter all the information you would need about a prospect. You can also print labels or letters from within this screen, and enter new contact points for the prospect.



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